1. **Location:** Berlin, Germany

2. **Attendance:**
   Oliver Brock (chair), Pieter Abbeel, Wolfram Burgard, Greg Dudek, Dieter Fox, Lydia Kavraki, Oussama Khatib, Vijay Kumar, John Leonard, Paul Newman, Nicholas Roy, Stefan Schaal, Gaurav Sukhatme, Jeff Trinkle

3. **Oliver Brock called the meeting to order at 6:30pm.**

4. **Oliver reported on Sebastian’s absence, and thanked him for his 8 years of service.**
   Oliver’s thanks was very warmly echoed by all.

5. **Approval of 2012 minutes**
   Oliver moved to accept the 2012 minutes. Nick seconded. Unanimous.

6. **Report on RSS 2013**
   Oliver reported that we had significantly higher registration and 24 workshops, many more than before. The board considered having an open acceptance of workshops. Nick moved to let next year’s program chair and workshop chair act as they see fit, but that we ask next year’s publicity chair to emphasize workshops in the promotional material, emails, etc.
   Seconded by Gaurav. Unanimous.

7. **Plan location for RSS 2014**
   The first option is the Bay Area, with Pieter Abbeel as local arrangements chair. The board thanked Pieter for his (future) work.
   Lydia proposed the week of first choice July 7, second choice May 19, third choice July 14, fourth (July 21 if WAFR is not that week), five August 18, and September.
   Oliver moved to ask Pieter to look at these dates and let the board know by July 12. Unanimous.
   Nick moved that the board be empowered to ask the University of Michigan could host during one of those four week if San Francisco falls through on July 12. Unanimous.
   Nick moved to have RSS at MIT 2015. In the absence of a program chair for 2015, motion failed.
   Oliver asked for 3 people to manage the process for deciding future years. Decision without vote was that Oliver, Paul, Wolfram would lead this process for 2016 once 2014 was decided. No action was taken on 2015 pending the decision on location for 2014, and establishing a process.

8. **Changes to Board Membership**
   Oliver moved to
   - change Sebastian from president to treasurer
   - change Wolfram from treasurer to foundation board member
   - change Oliver from foundation board member to president
   Nick seconded. Unanimous.
   Nick moved to change Gaurav and Stefan from the foundation board to the advisory board. Gaurav and Stefan seconded. Unanimous.
   Nick moved to change Lydia from the advisory board to the foundation board since she is program chair. Gaurav seconded. Unanimous
Paul moved to add Stefan Williams to the foundation board. Dieter seconded. Unanimous.
Oliver volunteered to determine a process for more seamlessly adding and removing people from both the foundation and advisory boards by

9. **Finance report**
   Oliver reported briefly on the foundation finances, in Sebastian’s absence.

10. **Rolling submission proposal**
    Lydia reported on her’s and Dieter’s analysis of other conference models.
    Nick moved that we ask Paul to work with Lydia on suggested changes to the review form to foster the kind of reviews we want. Unanimous.
    Nick moved that he work with Oliver on a letter from the board on what we want from the papers and reviews. Unanimous.
    Gaurav moved that we postpone the discussion of the rolling model for two years until after the results of the ICML model are known, and the process for PC chair is known. Unanimous.

11. **The future of RSS**
    Paul suggested a RSS foundation prize for best systems paper, recognising the need to encourage more systems papers in general. No vote was held.
    Wolfram volunteered to implement a plagiarism detection process by the next submission deadline. This offer was warmly accepted by the board.

Meeting minutes respectfully submitted,

Nicholas Roy, RSS Foundation Secretary